

Instructions for Burial on Private Land in Colorado

August 2010

Death Occurring in Colorado:

1. The **funeral director**, or person acting as such, properly completes a Certificate of Death and registers it with the Local Office of Vital Statistics, in the county where death occurred.
2. The **Local Office of Vital Statistics** issues the Disposition Permit and this instruction sheet/affidavit.
3. The **funeral director** or person acting as such is responsible for ensuring the remains are properly embalmed or refrigerated if disposition does not occur within 24 hours of death.
4. The **owner of the property** where burial is planned must:
 - a. **Check with City and County agencies** to ensure that local ordinances and requirements are met. The disposition permit does not supercede other legal requirements for burial and/or cremation on private property (meaning not an established cemetery or crematory), such as city/county ordinance, land use regulations, covenants, etc. The landowner and/or funeral director is responsible for determining if such requirements or restrictions exist, prior to final disposition. Some suggested agencies:
 - i. County Health Department, Environmental Health
 - ii. County Assessor/Zoning Office
 - iii. City Assessor/Zoning Office
 - b. **Complete a Private Burial Affidavit** with the information required per Colorado Revised Statute 25-2-111.
 - c. **Record the original Private Burial Affidavit** with the County Clerk and Recorder Office in the county or counties where the property is located within 30 days of burial. As of July, 2010, the first page is \$11, each additional page is \$5.
5. The **funeral director**, or person acting as such, completes the bottom portion of the disposition permit and returns it to the issuing Local Office of Vital Statistics.

Death Occurring Outside Colorado:

Follow steps 3 and 4, listed above.