Instructions for Burial on Private Land in Colorado
August 2010

Death Occurring in Colorado:
1. The *funeral director*, or person acting as such, properly completes a Certificate of Death and registers it with the Local Office of Vital Statistics, in the county where death occurred.
2. The *Local Office of Vital Statistics* issues the Disposition Permit and this instruction sheet/affidavit.
3. The *funeral director* or person acting as such is responsible for ensuring the remains are properly embalmed or refrigerated if disposition does not occur within 24 hours of death.
4. The *owner of the property* where burial is planned must:
   a. *Check with City and County agencies* to ensure that local ordinances and requirements are met. The disposition permit does not supercede other legal requirements for burial and/or cremation on private property (meaning not an established cemetery or crematory), such as city/county ordinance, land use regulations, covenants, etc. The landowner and/or funeral director is responsible for determining if such requirements or restrictions exist, prior to final disposition. Some suggested agencies:
      i. County Health Department, Environmental Health
      ii. County Assessor/Zoning Office
      iii. City Assessor/Zoning Office
   b. **Complete a Private Burial Affidavit** with the information required per Colorado Revised Statute 25-2-111.
   c. **Record the original Private Burial Affidavit** with the County Clerk and Recorder Office in the county or counties where the property is located within 30 days of burial. As of July, 2010, the first page is $11, each additional page is $5.
5. The *funeral director*, or person acting as such, completes the bottom portion of the disposition permit and returns it to the issuing Local Office of Vital Statistics.

Death Occurring Outside Colorado:
Follow steps 3 and 4, listed above.